

## Course Development

### Worksheet

Name \_\_\_\_\_

When a student creates a course the following information must be provided for approval:

- A brief description of the course
- Course title
- Credit hours (1,2, 3, 6, 9)
- Texts to be used: Title, author, publisher, ISBN number, web site of publisher, phone number of publisher, number of pages per text.

If a web site(s) is to be used, include the URL, name of text and number of pages, any other useful information.

It is required that each credit hour consists of reading 200 pages e.g. and three hours course would require 600 + pages. Each course also requires the completion of a summary paper of the reading and a reflection paper of the reading. See further requirements in *Program Requirements*.

The student may propose other written formats that might better serve the student's needs. However, in all cases, the MLA Style Sheet will be used.

#### Course(s)

Course name/ credit hours/ text(s)

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